

MULTNOMAH COUNTY DRAINAGE DISTRICT #1
MINUTES OF THE BOARD OF SUPERVISORS MEETING
January 18, 2007

Pursuant to advertised notice, the Board of Supervisors' meeting of Multnomah County Drainage District No. 1 was held at 3:00 P.M. on Thursday, January 18, 2007, at the District's administrative office, 1880 NE Elrod Drive, Portland, Oregon.

President Tim Warren called the meeting to order at 3:05 P.M. and requested that the secretary note the role. Eaton acknowledged that meeting announcements had been made.

Those present were:

Tim Warren, President
Chuck Harrison, Supervisor
George Lingelbach, Supervisor
Larry Cooper, Supervisor
Grant Zadow, Supervisor
Bob Eaton, Executive Director and Secretary/Treasurer
Dave Hendricks, Deputy Director
Bruce McClelland, District Environmental Specialist
Evie Moore, District Accountant
Kim McRobbie, Secretary Pro Tem
Philip Ralston, Port of Portland Staff Liaison to MCDD

APPROVAL OF MINUTES

Chuck Harrison noted one spelling error and moved to approve the November 16, 2006 Board meeting minutes as corrected. Larry Cooper seconded and the motion passed unanimously.

BUSINESS:

Second Review and Discussion of Draft #1 of the Proposed MCDD Levee Landscape

Standards – Bob Eaton discussed the Levee Landscape Standards accompanied by a staff report included in the pre-meeting packet. Eaton reported the landscape standards are designed to meet the requirements of both the Army Corps of Engineers as well as the City of Portland. This document is necessary for current and further decisions on levee landscapes, including potential tree removal. It will be forwarded to a select, representative group of stakeholders in the corridor for their review and comment.

Review of Landowner Meeting Agenda – Eaton referred the Board to the landowner agenda included in the pre-meeting packet. He feels that following phone calls made to large landowners and proxies received, we should have a quorum for this evenings meeting. Tim Warren's seat #1 is currently up for reelection with a term ending January 2010.

Review and Adoption of Proposal for Funding Levee Recertification – Dave Hendricks reported that all levees must be recertified by July 2007 in order to appear on the DFIRM maps. Hendricks stated the District is responsible to it's landowners to get the levees recertified. He

has been in communication with U.S. Army Corps of Engineers (USACE), Federal Emergency management Agency (FEMA), and Multnomah County to determine areas of responsibility and has reached an agreement with USACE to perform a technical analysis of the levees. After data is gathered, USACE will compile the gathered information and submit it to Multnomah County who will certify and resend to FEMA for approval. FEMA will then send the collected data to Multnomah County for filing. At District request, the USACE has worked up a scope and budget for this recent work.

Hendricks directed the Board to the spreadsheet provided in the pre-meeting packet. As the District is the responsible financial party, staff is recommending option “3” to the Board. This is the option that PEN 1 approved at their meeting on January 11, 2007. The other two Districts will be asked to approve this option as well. Larry Cooper moved to accept option “3.” Grant Zadow seconded and the motion passed unanimously.

Review and Adoption of for Funding 181st Pump Station Upgrades – Hendricks directed the Board to the proposed upgrade report included in the pre-meeting packet. The original pump station scope and budget did not include a SCADA system. Hendricks has prepared the financial impacts and presented them in the pre-meeting packet. Staff recommends the Board approve \$53,000 additional for the SCADA equipment, materials, and PVD pipe upgrade. Total District costs, including the original \$60,000 is \$113,000 equipment and HDPE. Grant Zadow moved to accept the staff recommendation of an additional \$53,000 for the project. Chuck Harrison seconded and the motion passed unanimously.

Review and Adopt FY 2005/2006 Audit Report – Evie Moore directed attention to the audit for FY 2005/2006 included in the pre-meeting packet and performed again this year by Robert Yingling Jr.. Moore directed the Board to page 18 for a comparison of budget to actual expenditures. MCDD currently has more revenue than expenditures and so came in under budget and have met all the goals set forth last year. Moore explained the carry-over revenue becomes cash available for the next FY and must be approved by the Board of Supervisors before spending.

The District is right on target with its reserve policy. At the beginning of this fiscal year, MCDD had \$1.4 million in reserves. Moore stated that MCDD was given a clean audit and asked if anyone had any questions. Chuck Harrison moved to accept the FY 2005-2006 audit. Larry Cooper seconded and the motion passed unanimously.

OTHER BUSINESS:

Special Presentation by members of the MCDD Board of Supervisors – Tim Warren along with the Board of Supervisors and staff of MCDD presented the MCDD Field Crew with a 2006 Safety Award acknowledging zero reportable accidents in 2006. These outstanding employees are - Tom Anderson, Bob Sutela, David Berry, Steve Luna, Josh McNamee and Keith Radcliff. They were each presented a framed certificate of appreciation and two plaques will hang in the shop lunchroom and the office conference room for all to admire. Warren congratulated the entire field staff for making wise decisions and working together to make MCDD a safe district.

STAFF UPDATES:

Quarterly Review – Moore spoke briefly on the quarterly report. She stated that the District is still in process of the financial system upgrade and when it is completed the reports processed should be more streamlined and provide more information.

Portland International Airport (PDX) Report - Phil Ralston provided a fact sheet hand out that discusses the Deicing System Enhancement Project. Ralston informed the Board that the Port of Portland is currently in phase two of a five-phase project. There will be more in the press in the coming weeks.

Ralston reported that the Port is in the process of a budget cycle for PDX and he will speak with Eaton and Hendricks about priorities.

Ralston also reported that the Port is in the process of updating the PDX Master plan and assumption declarations due about runways and other topics.

Ralston reported on efforts with the City of Portland to change the PDX Conditional Use Permit to a permitted use under a rezoning process.

The Port is ready to proceed with the Flood Inundation Model.

Ralston reconfirmed the VIP tour for four as a door prize for the landowner meeting.

PROJECTS:

Pump Station Security – Bruce McClelland informed the Board that all of the security switches are installed and will be wired into the Programmable Logic Computer, (PLC). Along with those measures, MCDD is also installing intrusion alarms that will tie into the SCADA system. McClelland also spoke of a grant for security cameras and upgrades available through Special Districts Association of Oregon. The District has submitted application for this \$3,000 matching grant and a decision is expected in late January.

Emergency Response Plan – McClelland spoke on the continued updating efforts of the Emergency Plan. MCDD started reviewing the draft plan with changes and comments expected to come after reviews are complete. McClelland would like the plan to be simple and user friendly for people and will design the plan to be on CD-ROM.

PROGRAM/POLICIES:

4MAT Roundtable, January 25, PEN 1 Hosting – Eaton noted the 4MAT agenda found in the pre-meeting packet. This and all future roundtables will be held at Columbia Edgewater Golf Course. Eaton noted that Hillary Wilton will be speaking at the roundtable about the current and future planning for an acquisition process, timeline and prioritization now that Metro Parks, Trail and Green Spaces Bond Measure 26-80 has passed.

January 18, 2007

Page 4

ADJOURNMENT:

The meeting was adjourned at 5:00 P.M.

APPROVAL:

These minutes were approved at a duly called meeting of the Multnomah County Drainage District #1 Board of Directors on March 15, 2007.

Attested: _____
Secretary