

**MULTNOMAH COUNTY DRAINAGE DISTRICT #1**  
**MINUTES OF THE BOARD OF SUPERVISORS MEETING**  
**November 13, 2008**

Pursuant to advertised notice, the Board of Supervisors' meeting of Multnomah County Drainage District No. 1 was held at 8:00 a.m. on Thursday, November 13, 2008, at the District's administrative office, 1880 NE Elrod Drive, Portland, Oregon.

Board Chairman Tim Warren called the meeting to order at 8:04 a.m. and requested that the secretary note the role. Bob Eaton acknowledged that the proper meeting announcements had been made.

Those present were:

Tim Warren, President  
Bruce Holte, Supervisor  
Bob Eaton, Executive Director, and Secretary/Treasurer  
Dave Hendricks, Deputy Director  
Adam Zucker, District Engineer  
Kim McRobbie, Secretary Pro Tem

The Following Board Supervisors had a pre-excused absence:

George Lingelbach, Supervisor  
Larry Cooper, Supervisor

**STATUS CHANGE FOR MEETING**

Eaton reported that since there is no quorum for the meeting, it will be held as a workshop instead.

**APPROVAL OF MINUTES**

Due to a lack of quorum, the minutes presented today will be held over to the next Board of Supervisors meeting on January 15, 2009.

**Introduction of Janet Olson, Full Charge Bookkeeper** – Bob Eaton introduced Janet Olson. She is the newly hired Full Charge Bookkeeper for the District. Eaton spoke to the 17 applications the District received. They interviewed seven and narrowed that down to two with Ms. Olson being the final choice. Eaton then asked Olson to give a brief history of her employment background. Olson began by introducing herself and speaking to her many years of experience as a full charge bookkeeper and controller. She added she has worked in many arenas and has manufacturing bookkeeping experience. All welcomed Olson to the District.

**Appointing a New Commissioner to fill the seat vacated by Chuck Harrison** – Bob Eaton spoke to the staff report included in the pre-meeting packet. He stated that although no decisions could be made, discussions should continue. He spoke to the resignation of Chuck Harrison and how that leaves a seat open for an appointment through 2011. Eaton stated he and Dave Hendricks have been looking at possible candidates for a couple of months but no one person stands out. They have pulled the landowner meeting sign in sheets for the past three years to see who had shown interest. If anyone can think of a person who may be interested in the Board position, please let Eaton know. Hendricks added that he would like to find someone who shares common ground and interests with the District. Warren asked if the Board should send out letters of announcement. Eaton replied that a mass mailing would be done for an elected position, but not for an appointed one, unless the Board wanted. Warren suggested speaking to George Donnenberg with McGuire Point Marina. Eaton and Hendricks agreed he would be a good candidate. Warren said he will give Donnenberg a call to see if he may be interested and follow up with Eaton and Hendricks afterward.

**Planning the Annual Meeting** – Eaton spoke to the draft agenda for the annual meeting, to be held January 17, that was included in the pre-meeting packet. He stated he used the same format as last year changing members' names and dates. Eaton added that other Districts have changed the start time of the meeting from 7:00 to 6:00 and it has seemed to work out well. He is asking the Board to consider the pros and cons of starting the meeting at 6:00 pm rather than 7:00 pm. Bruce Holte stated that he will be out of town on the 17 of January. He can be available via phone conference call if necessary. Eaton said that may be something we need to do in order to reach a quorum. Warren and Holte agree that the Landowner meeting start time should be moved to 6:00. If that happens, the Board will meet at 3:00 then release for dinner prior to the Landowner meeting.

## **STAFF UPDATES**

**PDX (Portland International Airport) Report** – There is no report today due to Phil Ralston not able to make meeting.

**Financial Update** – Eaton stated that the District is going through a transition with the Bookkeeper position. Eaton wanted to give Janet Olson, the newly hired full charge bookkeeper, some time to adjust to the position before jumping into report running. He concluded that she is very capable of running the reports and they will be done and mailed out to the Board members.

**West Cross Levee** – Hendricks spoke to the allocated cost share between PEN 2 and MCDD having a cost of \$25,000 each for the cross levee project. He added that during the levee recertification process PEN 2 ran into some costs that were not budgeted for with the Bridgeton Levee Tree issues. At that point it was decided to reallocate the money. Hendricks spoke about the beaver work along the cross levee. He said that the District holds a permit to trap the beavers, but there are special interest groups watching to see how the District handles the trappings. He stated there have been talks about an armor slope on the levee but added that would be very expensive. He added that an evaluation needs to be done to determine the best approach for the beaver situation.

**Marine Drive Levee Resurfacing** – Hendricks reported things went well with the project. The contractor did run into a stumbling block with the height of their equipment and the airport runway zone rules. This has been corrected by attaining a Flight FAA permit and the project has recently moved out of the zoned area. Hendricks stated that a total of 65,000 cubic yards have been placed atop the levee with an additional 60,000 placed on the stockpile. He is also coordinating the resurfacing at the end of the runway to happen at the same time as the runway extension project.

**NE 181<sup>st</sup> Pump Station** – Hendricks talked about the pump station relocation cost share between the District and ProLogis. He talked about repairs that will need to be made and who will fund them. The City of Portland is stating that since we hooked our pipe up we made it part of the system and are responsible for all of the repairs needed in the future. Hendricks added this is an ongoing battle. Eaton agreed and added that maintenance is the problem and no one is anxious to jump in and take it on.

**SW Quadrant of the Port of Portland** – Hendricks spoke on the talks taking place on the SW Quad of Port of Portland Property and the drainage associated with it. The drainage from the Quad is at capacity and the pipes are deteriorating. He spoke to costs associated with replacing the pipes under NE 33<sup>rd</sup> and that it would cost approximately \$1.2 million to dig up the pipes under NE 33<sup>rd</sup>. It is possible to dredge a ditch that will allow the run-off to flow to the Broodmoor Pump Station where there is planned extra capacity that could be utilized. Hendricks will be meeting with Fletcher Hunt next week and he hopes to save the District, City of Portland along with Port of Portland money by re-routing the run off to Broodmoor.

**COE 1135 Project** – Adam Zucker spoke to the dredging done along the slough this past summer and into the fall. He added that four conveyance reaches were done and that equals about one mile of slough. Zucker stated that 5000 cubic yards of material were removed and new benches created. There are a couple of areas that may require a little more attention between 148<sup>th</sup> and NE 33<sup>rd</sup>. Zucker concluded by saying the project is completed for the year and the District has billed the United States Army Corps of Engineers (USACE) approximately \$70,000.

**142<sup>nd</sup> Street Culvert and Trash Screens** – Zucker spoke to the two 66” pipes that were recently jetted out. He added these pipes are about 50-70 years old and were full of silt. Warren asked if different types of pipe allow for different buildups? Hendricks answered yes. Depending on the interior texture of the pipe, silt can stick easier to some textures than others.

Zucker also let the Board know that the new trash grates have been installed and will help the silt build up problem.

**Air-Trans Trash Rake Design** – Zucker talked about how the Port of Portland allocated \$80,000 for Trash Rake Design at the Air-Trans Pump Station. Currently it is at about 75% design completion and Zucker is in the review process and hopes to have it completed in the next three months.

**COP, Metro and POP re: Marine Drive Levee Barriers** – Hendricks talked about the District hydro seeding the levees. On the Marine Drive Levee, the public is trampling on the seed by making 10’ wide paths up the levee. The District went in and re-seeded but it happened again and redoing it yet again would be very costly. Hendricks has made contact with other agencies affected by this and they are discussing putting concrete barriers to block foot and vehicle traffic. Currently the group is looking into costs and who would pay for the barriers. The City of Portland is currently running some numbers and will get back to Hendricks. The District has a contractor they use for refurbished concrete barriers, which are less expensive. They are not; however, ODOT approved but would work for the needs of the District.

**Permit Updates** – Hendricks spoke to the Nationwide 31 and the DSL G8 permits the Districts hold. He added the District has been trying to get them both on a 5-year renewal status. The DSL G8 is on a 5 year renewal while the Nationwide 31 is on a 2-year renewal. He added that although they do not need renewal every year, the annual payments still need to be made. The District has spent \$40,000 and many years of time to obtain a Cultural Research Study. Hendricks spoke to the differences with the two and while the Nationwide 31 can do all the repairs that the DSL G8 can do, it just does not allow dredging. Hendricks added that by February he hopes the sediment management plan might be in affect. Hendricks concluded by adding the Memo of Understanding between the District and The City of Portland is still under negotiations for future changes.

**MCDD Annual Corps Levee Self Inspection** – Hendricks said historically the Corps of Engineers has done the levee inspections. With the changes made, it is now the Districts responsibility to inspect their own levees. The schedule will be a two-year inspection for high risk areas, and a five-year inspection for low risk areas. Hendricks stated the preliminary D-Firm maps are currently out for review.

**Table Top POEM Today** – Today at the District office will be the POEM (Portland Office Emergency Management) table top planning exercise. This is a group effort between the Districts, City of Portland, CH2MHill and Multnomah County. They will be discussing the evacuation plan should such an emergency transpire. The group will be speaking of possible scenarios. Hendricks explained that ideally the District would call for an evacuation, and then the City of Portland would take over. Warren asked who has the authority to call National Guard if need be? In order to have the National Guard on scene, the Governor would have to be the one to make the call.

**Concordia Throwing Center** – Eaton talked about the Concordia Throwing Center recently built on NE 33<sup>rd</sup>. They had their grand opening last month and Eaton stated they have great staff, volunteers and resources. The facility is home to javelin and other throwing sports. The plans are to build a running track along the ditch. The District has reviewed and does not foresee any problems.

## **PROGRAMS/POLICIES**

**4-MAT Roundtable** – Eaton talked about the SDIC hosted 4MAT that was held on November 6 at Columbia Edgewater Golf Club. Eaton stated it was a great session with guest speakers from the financial world that included Doug White, Vice President of Capital Pacific Bank and Christian Kaylor, Economist with Work Source Oregon. Eaton said it was a very interesting session with good comments. PEN 1 will host the roundtable on January 29, 2009.

**Employee Handbook** – Eaton presented the draft revisions for the Employee handbook. He is asking the Board to please read through it and let him know if any items have been missed. He added that it has been four years since the last update to the handbook. Eaton stated he had been working with consultants to discuss salary ranges for the next two years referencing the mid point progressions.

## **ADJOURNMENT:**

There being no further business to come before the Board, Chairman Warren adjourned the meeting at 9:19 a.m.

## **APPROVAL:**

These minutes were approved at a duly called meeting of the Multnomah County Drainage District #1 Board of Supervisors on January 15, 2009.

Attested: \_\_\_\_\_  
Secretary