

MINUTES
PENINSULA DRAINAGE DISTRICT #1
BOARD OF SUPERVISOR'S MEETING
January 11, 2007

Pursuant to advertised notice, the Board of Supervisors' meeting of Peninsula Drainage District No. 1 was held at noon on Thursday, January 11, 2007, at the Portland Expo Center Office, Building D, Portland, Oregon.

CALL TO ORDER

Board President Chris Bailey called the meeting to order at 12:15 P.M.

ATTENDANCE

Those present were:
Chris Bailey, President
Bill Briggs, Supervisor
David Ernst, Supervisor
Kurt Redd, Supervisor
Mark Wigginton, Supervisor
Bob Eaton, Executive Director
Dave Hendricks, MCDD Deputy Director
Evie Moore, District Accountant
Kim McRobbie, Secretary Pro Tem

MINUTES APPROVAL

The minutes from the July 27, 2006 Board of Supervisors meeting are incomplete and unable to review at this time. Mark Wigginton moved to waive the approval of minutes to April 12. Kurt Redd seconded and the motion passed unanimously.

The minutes from the Annual Board Tour on September 7, 2006 were presented for approval today. Chris Bailey moved to accept the Annual Tour minutes from September 7 as written. Mark Wigginton seconded and the motion passed unanimously.

BUSINESS

Review and Adoption of FY 2007-2008 Goals – Bob Eaton directed attention to the FY 2006-2007 Goal Summary Status Report included in the pre-meeting packet. He explained the goals highlighted in green were complete. Goals highlighted in blue are under way. Goals highlighted in red are not yet started. Following a discussion, Eaton directed the Board to the staff proposed goals for FY 2007-2008. He noted that once the Board approves these goals, they become a guiding document available to the public. Eaton offered to answer any questions Board members might have. Following a brief discussion, Chris Bailey moved to accept the proposed FY 2007-2008 goals. Dave Ernst seconded and the motion passed unanimously.

Review and Adoption of Policy for use of Credit Card – Eaton spoke on the staff report included in the pre-meeting packet. He explained that in the past MCDD has paid for supplies and purchases made by the District. MCDD would then bill the District. Eaton explained that this process worked, but over the year, it inflated the budget and revenue numbers for MCDD. Staff is proposing the Board accept the issuance of a PEN1 credit card and the limit of the card at \$2,000. With no further questions, Bill Briggs moved to accept the issue of a PEN1 credit card with a \$2,000 limit. Chris Bailey seconded and the motion passed unanimously.

Review and Adoption of Proposal for funding Levee Recertification – Dave Hendricks reported that every ten to fifteen years FEMA reissues new FIRM maps. FEMA started the renewal process for this area beginning in 2005. Then Katrina hit the gulf coast and FEMA required all levees in the United States to be recertified to 100-year standards. Staff has determined recertification needs to happen quickly so that the District's levees can be identified as recertified when FEMA completes the new FIRM maps in August 2008. Hendricks said there would be cost savings if all three Districts entered into a joint contract with USACE to do the recertification review and analysis work explaining they are the best qualified to do the work. Hendricks presented the staff recommendations for Board approval. He directed the Board to the Cost Allocation Table 1A-Modified included in the pre-meeting packet. This provides three allocation options broken down by cost for each District. Staff recommends option # 3. Following a discussion, Kurt Redd moved to adopt option # 3, Dave Ernst seconded, and the motion passed unanimously.

STAFF UPDATES

FY 2005-2006 Audit – Evie Moore directed the Board to the pre-meeting packet and the FY 2005-2006 accountant review that was completed by Robert Yingling, Jr. She stated PEN 1 was given a clean audit review by the standards for G.A.S.B. (Government Accounting Standards Board). Moore directed the Board to page 11 explaining the schedule of Revenue and Expenses. Moore went on to discuss the reserves and cash available. On page nine of the audit review, Moore explained the Board designated reserves policy, stating that PEN 1 was right on target at the end of FY 2006. When PEN 1 applied for a Flex Lease, the lender was impressed that the District had reserves. Mark Wigginton moved to accept the Accountant Review for FY 2005-2006. Kurt Redd seconded and the motion passed unanimously.

Levee Landscape Committee – Eaton reported the PEN 2 citizen committee's Levee Landscape Standards have met USACE's approval. This means the plan will be tweaked a bit to meet specific needs of PEN 1 and forwarded to the PEN 1 Board for approval. He guessed that would most likely be at the Board's fall meeting.

Graphics Packaging and Flint Group Pipe - Hendricks reported the pipe, which goes through the Columbia River levee, has been repaired. The cost was split two ways with Graphic Packaging paying 80% of the project and Flint Group paying 20%.

PIR Mid-Western to Northern Ditch Culvert Replacement – Hendricks spoke on the PIR culvert replacement saying it is complete with the exception of the paving, which will be done in the spring by the PIR.

PIR Levee Geotechnical Findings – Hendricks reported that Geotechnical Engineer's borings along the levee slope found it to be in good condition. Hendricks was asked if the area would be a good spot for a Pump Station. He replied no, the area does not have enough width and the material is not sturdy enough. Hendricks is looking at relocating the pump station along the northern bank of the pond but needs to do cost comparisons for different types of piles and structure.

Burlington Northern Levee – Hendricks reported that staff continues to work with the two railroads to determine areas of responsibility for levee maintenance along the railroad tracks atop the District's west levee. The old agreements seem clear that it is a District responsibility. The issue is who pays for some tree removal the USACE inspection noted needed to be done. If it is the District, funds will be allocated from the levee maintenance line item. Hendricks will have more cost information at the next Board meeting.

Corps of Engineers I-Wall Inspection - Hendricks accompanied the USACE staff on the inspection. The Corps and District had always thought the entire wall was a floodwall. However, after further investigation it was determined that two sections of the wall are retaining walls. From the west end of the Expo to the east is a floodwall and that area passed inspection. The concrete stop-blocks the City of Portland (COP) designed and installed needs to be researched, according to the USACE, to determine if they are adequate. Hendricks stated he asked the City of Portland for the as-builts and will let the Board know the findings.

Port of Portland Commission Presentation – Eaton spoke on the presentation the District made to the Port Commission on January 10. The entire presentation lasted about fifteen minutes with the focus on levee differences between those in New Orleans and the District. Eaton also stated he and Hendricks have been working with a writer who will submit to the Daily Shipping News an article on the District's levees.

Metro Bond Measure – Eaton spoke briefly on the passing of the bond measure. Public discussions are underway on how best to utilize the funds.

PLANNING

Columbia Corridor Scoping Process - Eaton spoke on the community meeting that was held in November, hosted by the three Drainage Districts. President Bailey attended the meeting stating that the bottom line is that there is no money in the current City of Portland, Bureau of Planning budget so no activity has taken place. Eaton reported the districts are supporting a modest \$55,000 Scoping-funding package proposed for the FY 2007-2008 city budget.

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OTHER

4MAT October 26 Meeting – Eaton spoke on the 4MAT roundtable hosted by SDIC.

4MAT, January 25 - PEN 1 Hosting – Eaton spoke on the upcoming 4MAT roundtable. Invited as guest speakers are Corky Collier of Columbia Corridor Association, Hillary Wilton of METRO, and Jane Van Dyke of Columbia Slough Watershed Council.

ADJOURNMENT

There being no further business to come before the Board, President Bailey adjourned the meeting at 2:10 p.m.

APPROVAL

These minutes were approved at a Board meeting duly held on April 12, 2007.

Signed: _____
Supervisor

Attest: _____
Secretary