

**PENINSULA DRAINAGE DISTRICT #1
BOARD OF SUPERVISORS MEETING
Thursday, January 10, 2008**

Pursuant to proper notification, the Peninsula Drainage District #1 Board of Supervisors met at Mars Restaurant, 9620 N. Whitaker Road, Portland 97217, at noon on January 10, 2008.

President Chris Bailey called the meeting to order at 12:30 p.m. Bob Eaton said all notifications had been done. Bailey asked for a roll call.

ATTENDANCE

Chris Bailey, President
Bill Briggs, Supervisor
David Ernst, Supervisor
Kurt Redd, Supervisor
Mark Wigginton, Supervisor
Bob Eaton, Executive Director
Dave Hendricks, Deputy Director

APPROVAL OF MINUTES

Dave Ernst moved to adopt the minutes from July 19, 2007 as submitted. Bill Briggs seconded and the motion passed unanimously.

Mark Wigginton moved to adopt the minutes from the September 6, 2007 tour of facilities. Kurt Redd seconded and the motion passed unanimously.

BUSINESS

Eaton asked that an item D be added to the business calendar – Auditor’s Review for FY 2006-2007.

Proposed goals for FY 2008-2009 – Eaton drew attention to the staff report and two charts provided in the meeting packet. The first chart shows the 2007-2008 goals as of January 2008. All but one has been started because the US Army Corps of Engineers may change the levee landscape standards. So staff is waiting to see what happens. Item #4 under capital development is actually done so it can be so noted.

Eaton then went into the proposed goals for FY 2008-2009. The Board proposed the following changes: Item #9 under on-going policy is changed to read “Continue to gain Corps of Engineers “acceptable” rating for 2008”. An item #4 is added under Capital Improvement of “Review and plan for culverts penetrating the NE Marine Drive levee. Timing is dependent on when, or if, the USACE adopts new levee standards.” Item #1 under Administrative is changed to read “Adopt a ditch maintenance, ownership and cost recovery policy”.

With these changes Wigginton moved to adopt the proposed goals for FY 2008-2009. Redd seconded and the motion passed unanimously.

Resolution 0811 – Establishing Procedure for the Board – Eaton drew attention to the staff report and document in the meeting packet. He explained the purpose of the procedures and went through them briefly. The language of Section 11, Public Contracting Procedures was troublesome so the Board asked that staff work on it and return the resolution to the next meeting.

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Review District Board Training in March – Eaton ran through the options for the meeting and asked if any would not attend the training and BBQ if the training was on the power and responsibilities attached with board service. Hendricks suggested a summary of the financing options available to the boards since at least three of the four will be looking at some major expenditures. Board members said they would participate and both options were acceptable.

Auditor's Review for FY 2006-2007 - Eaton handed out the accountant's report. Robert Yingling's report states no deficiencies were found and there was nothing of substance that needed correcting. Following a brief discussion, Dave Ernst moved to adopt the accountant's review for FY 2006-2007 as presented. Kurt Redd seconded and the motion passed unanimously.

STAFF REPORTS

Financial Reports – FY 2007-2008 reports included the balance sheet, profit and loss through December 2007 and the reserves summary. Eaton pointed out that cash available into 2007 was \$45,000 because the second Stormwater IGA payment was not paid until July since invoices came in late. It makes no monetary difference in the overall budget because the amount not paid in 2006-2007 was carried over in the cash available. Expenses will be \$29,000 higher but so, too, is the cash available.

City of Portland Stormwater IGA – Eaton and Hendricks reported on the City's consideration of engaging an independent contractor to perform some analysis. Hendricks is skeptical and this will be talked about during the staff meeting to be held in a couple of weeks.

Levee Recertification – Hendricks reported that the District has letters from FEMA and the USACE acknowledging the recertification of the levees of the District. He said the D-FIRM maps of September 2008 would show the levees able to withstand the 100-year stormwater event.

Vanport Wetlands Pump Station - Hendricks reported that the Port has agreed to fund 50% of the cost estimated to be a total of \$390,000. This pump station, which has deteriorated, would be demolished and the new site moved closer to the gate on the Expo side. Hendricks has contacted Metro about sharing in the cost and alerted the Board to the potential for their participation. This is scheduled to be done in 2009.

4MAT Roundtable – Eaton reported on the PEN 1 hosted 4MAT Roundtable to be held on January 24th and drew attention to the agenda included in the meeting packet. PEN 1 Board members are invited to attend.

ADJOURNMENT

There being no further business to be brought before the Board, President Bailey adjourned the meeting at 2:00 p.m.

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APPROVAL

These minutes were approved at a duly held meeting of the Board of Supervisors on April 10, 2008.

Attested: _____
Secretary