

**MINUTES
PENINSULA DRAINAGE DISTRICT #1
ANNUAL LANDOWNER'S MEETING
July 17, 2008**

Pursuant to advertised notice, the Annual Landowner's Meeting of Peninsula Drainage District No. 1 was held at 1:30 PM on Thursday, July 17, 2008, at the Portland Expo Center Office, Building D, Portland, Oregon.

CALL TO ORDER

Board President Chris Bailey called the meeting to order at 1:35 PM

ATTENDANCE

Those present were:
Chris Bailey, President
Bill Briggs, Supervisor
David Ernst, Supervisor
Kurt Redd, Supervisor
Mark Wigginton, Supervisor
Bob Eaton, Executive Director
Kim McRobbie, Secretary Pro Tem

QUORUM

Bob Eaton announced that 80% of landowner acres were represented which exceeded that needed for a quorum.

APPROVAL OF MINUTES

Mark Wigginton moved to approve the minutes from the July 19, 2007 landowner meeting as presented. Bill Briggs seconded and the motion passed unanimously.

ELECTION OF SUPERVISOR

Bob Eaton explained that Board seat #1, currently held by Chris Bailey, is up for election for a term ending June 2011. He stated that Bailey is willing to serve again if elected.

Dave Ernst nominated Chris Bailey to Board seat #1 for a term ending June 2011. Kurt Redd seconded and the motion passed unanimously.

President Bailey added that Board seat #5, currently held by Bill Briggs, is up for election for a term ending June 2011. He stated that Briggs is willing to serve again if elected.

Mark Wigginton nominated Bill Briggs to Board seat #5 for a term ending June 2011. Kurt Redd seconded and the motion passed unanimously.

Bob Eaton welcomed back the re-elected supervisors.

ADDITIONAL BUSINESS

Nothing To Report

FISCAL MANAGEMENT AND BUDGET

FY 2006-2007 Audit – Eaton reported that the District budget is small enough that a full audit is not necessary. Only an accountant review, which is nearly the same as an audit, is required. The review finds that the District financial statements fairly reflect the District's financial position according to generally accepted accounting practices; in other words, a clean report. There were no questions.

FY 2007-2008 Financial Summary – Eaton provided a brief report on FY 2007-2008 Unaudited End of Year Budget summary. Eaton asked for any questions and there were none.

FY 2008-2009 Budget – Eaton presented the budget the Board adopted back in May. He added the assessment has been figured and has been submitted to Multnomah County. The budget has been balanced at \$200,479, which is the same as FY 2007-2008. Eaton stated that because revenue sources have changed, the number does reflect an increase of \$7,000, or about 4.2%, for the year.

Intergovernmental Agreement (IGA) between PEN 1 and MCDD – Eaton reported that the IGA has been signed and approved for FY 2008-2009. He noted that Appendix B, rate sheet, was been revised and adopted.

REPORTS

United States Army Corps of Engineers, (USACE), Annual Inspection Report, Levee Recertification, Levee Standards – USACE annual levee inspection is completed and the District received an acceptable rating. They have changed their criteria on ratings. They now give only two, acceptable or not acceptable. The levees in PEN 1 have been recertified according to current USACE and FEMA standards. There are a number of things happening that could see some levee standards change over the next 1-3 years. Staff will keep the landowners abreast of any changes.

Work Completed in FY 2007-2008 – Eaton reported on the work done which included:

- Vibration Testing of PIR pump station motors.
- Inspections, mowing and spraying of levees and ditches.
- Annual pump station maintenance.
- Inspected and maintained pump stations at least twice weekly. Pumps are in good condition.

City of Portland Activities

- Eaton reported on the Stormwater IGA with the City of Portland and information has been turned over to Dan Vazzini with the City of Portland to review drainage district numbers.
- Columbia Corridor Scoping is dead for the year as there is no money allocated for the project in FY 2008-2009.

I-5 Widening – Eaton reported the project would have an impact on the levee and so the District is working with planners and engineers to address adequate contractor access along the lower Columbia Slough. Eaton also spoke about materials and locations and stated all is coming along nicely.

Columbia River Crossing – Eaton spoke about the discussions of the water that will be coming off the new bridge. Plans are for it to come to PEN 1 which means some extra capacity needs to be built into the planned rebuilding of the Vanport Wetland Pump Station to handle the increases in run-off.

Upcoming Projects and Issues –

- Eaton reported that the District is looking at reinforcing the PIR pump station pilings. They are still working on the details of how it can be done and will brief the Board in the future.
- Eaton spoke to the inspection of the pipes along Marine Drive using cameras. He and the Board spoke about the best and worst case scenarios.

LANDOWNER REPORTS

Nothing to Report

ADJOURNMENT

There being no further business to be brought before the Landowner Meeting President Bailey adjourned the meeting at 2:00 PM

APPROVAL

These minutes were approved at a duly called meeting of the District landowners on July 16, 2009.

Signed: _____
Supervisor

Attest: _____
Secretary