

**MINUTES
PENINSULA DRAINAGE DISTRICT #1
ANNUAL LANDOWNER'S MEETING
July 16, 2009**

Pursuant to advertised notice, the Annual Landowner's Meeting of Peninsula Drainage District No. 1 was held at 8:00 AM on Thursday, July 16, 2009, at the District Office, 1880 NE Elrod Drive, Portland, Oregon.

CALL TO ORDER

Board President Chris Bailey called the meeting to order at 8:00 AM

ATTENDANCE

Those present were:
Chris Bailey, President
Bill Briggs, Supervisor
David Ernst, Supervisor
Kurt Redd, Supervisor
Mark Wigginton, Supervisor
Bob Eaton, Executive Director
Adam Zucker, District Engineer
Janet Olson, District Bookkeeper
Kim McRobbie, Secretary Pro Tem

QUORUM

Bob Eaton announced that 81% of landowner acres were represented which exceeded that needed for a quorum. All landowners in attendance are listed above and on an attached sheet.

APPROVAL OF MINUTES

David Ernst moved to approve the minutes from the July 17, 2008 landowner meeting as presented. Bill Briggs seconded and the motion passed unanimously.

ELECTION OF SUPERVISOR

Bob Eaton explained that Board seat #2, currently held by Mark Wigginton, is up for election for a term ending June 2012. Wigginton is the track manager of the Portland International Raceway, and he has been on the Board for nine years. He stated that Wigginton is willing to serve again if elected.

Chris Bailey nominated Mark Wigginton to Board seat #2 for a term ending June 2012. Kurt Redd seconded and the motion passed unanimously.

Bob Eaton welcomed back Wigginton and thanked him for his many years of service.

ADDITIONAL BUSINESS

Nothing To Report

FISCAL MANAGEMENT AND BUDGET

FY 2007-2008 Audit – Janet Olson reported that the District budget is small enough that a full audit is not necessary. Only an accountant review, which is nearly the same as an audit, is required. The review finds that the District financial statements fairly reflect the District's financial position according to generally accepted accounting practices; in other words, a clean report. There were no questions.

FY 2008-2009 Financial Summary – Olson provided a brief report on FY 2008-2009 Unaudited End of Year Budget summary. She stated she is wrapping things up. She is waiting for Multnomah County to reconcile the assessments. Olson stated once that is complete she will finish the year-end process and should have all documents to Mr. Yingling the first or second week of August. Olson asked for any questions and there were none.

FY 2009-2010 Budget – Olson stated there is no cash forward for this budget cycle. Olson added the engineering costs for the PIR PS is factored into the budget. Eaton asked if the assessments were the same as last year. Olson stated no, the numbers are slightly higher but very close.

Intergovernmental Agreement (IGA) between PEN 1 and MCDD – Eaton reported that the IGA had been signed and approved for FY 2009-2010. He noted that Appendix B, rate sheet, was the only item revised.

REPORTS

United States Army Corps of Engineers, (USACE), Annual Inspection Report, Levee Recertification, and Levee Standards – Zucker stated the USACE annual levee inspection was done back on April 27, 2009. The District and USACE walked the levees and found no major concerns. Zucker stated that the documents have not been received yet, but all indications show the District passed inspections. Zucker added that if anything was to be noted, there might of a couple of trees on the railroad levee that may need to be removed. Zucker added that there might be possible new inspections using TV. He will know more when he sees the report. The Board asked Zucker about project time frames; he responded that it could be spread over a couple of fiscal years.

REPORTS – Continued from Previous Page

Work Completed in FY 2008-2009 – Zucker reported on the work done over the last year, which included:

- Vibration Testing of PIR pump station motors.
- Inspections, mowing and spraying of levees and ditches.
- Annual pump station maintenance.
- Inspected and maintained pump stations at least twice weekly. Pumps are in good condition.
- SCADA signal upgrade as PDX construction was causing signal interference issues.

Design of PIR Pump Station, funding options and bid process – Zucker stated the PIR pump station was put out to bid earlier this spring. The bids came in much higher than anticipated. The District is looking at a little later this summer to have permits from the Army Corps, DSL, and the City of Portland. Zucker concluded by saying the District is hoping to put out to bid again in late winter or early spring.

City of Portland Activities

- Eaton reported on the Stormwater IGA with the City of Portland and information has been turned over to Dan Vazzini with the City of Portland to review drainage district numbers. He has not heard anything from the negotiation team for months and he has left several emails and voicemails. Wigginton suggested that we speak with the commissioner associated with the department.
- Eaton reported he has attended meetings in regards to the City of Portland's Tree Ordinance. He has invited them to the July 4MAT to speak to the Board members about the status. Eaton stated currently the District and the City is working on a programmatic agreement.

I-5 Widening – Zucker reported the project would have an impact mostly on PEN 2 with not much of PEN 1 being affected. Zucker is tracking the second phase of the project, which is Denver to Schmeer Road.

Columbia River Crossing – Eaton spoke about how the district is meeting with the CCA engineers and planning groups occasionally to talk about concerns like elevations, impacts to the levee, pump station upgrades to accommodate more water flow. Some engineers are having concerns on seismic issues. The district has spoken with them about different options. President Bailey stated that a stakeholder group has formed a smaller group including METRO, Expo, City of Portland, Tri-Met, and ODOT. Zucker added that it is a good idea to reintroduce PEN 1 and keep in touch with the groups.

REPORTS – Continued from Previous Page

Upcoming Projects and Issues –

- Eaton reported that the PIR pump station is back on target,
- Columbia River Crossing stormwater issues.
- Agreement for floodwalls.
- Usual Maintenance and operations.

LANDOWNER REPORTS

Nothing to Report

ADJOURNMENT

There being no further business to be brought before the Landowner Meeting
President Bailey adjourned the meeting at 8:35 AM

APPROVAL

These minutes were approved at a duly called meeting of the District landowners
on July 15, 2010.

Signed: _____
Supervisor

Attest: _____
Secretary