

PENINSULA DRAINAGE DISTRICT #2  
BOARD OF SUPERVISOR'S MEETING  
June 21, 2007

Pursuant to advertised notice, the Board of Supervisors' meeting of Peninsula Drainage District No. 2 was held at Noon on Thursday, June 21, 2007 at the District Office, 1880 NE Elrod Drive, Portland, OR 97211.

**CALL TO ORDER**

President Halsten attended the meeting via teleconference. Mike McBride gave written notification allowing Dick Shafer to act as his proxy for today's meeting. Acting Chair, Dick Shafer, called the meeting to order at 12:06 p.m. Secretary Bob Eaton acknowledged that proper notification of the meeting had been done.

**ROLL CALL**

Those present were:

Rich Halsten, President, via teleconference  
Dick Shafer, Supervisor  
Bob Eaton, Executive Director  
Dave Hendricks, Deputy Director  
Evie Moore, District Accountant  
Kim McRobbie, Secretary Pro Tem

Excused absence:

Mike McBride, Supervisor

**MINUTES APPROVAL**

Dick Shafer moved to adopt the minutes from the May 24, 2007 Board meeting as written. Rich Halsten seconded and the motion passed unanimously.

**BUSINESS**

**Resolution #0761 – Adopting a FY 2007-2008 Budget and Authorizing a Landowner**

**Assessment** – Bob Eaton summarized the staff report included in the pre-meeting packet regarding projected cash flow; he stated that more assessment dollars have been received than budgeted for. Eaton added staff is recommending the Board approve Resolution #0761 adopting a FY 2007-2008 budget of \$754,551 and authorizing a landowner assessment of \$583,491. There being no questions, Dick Shafer moved to adopt Resolution #0761. Rich Halsten seconded and the motion passed unanimously.

**Resolution #0762 – Authorizing a Non-Assessment funding source for FY 2007-2008:** Eaton referred to Resolution #0752 included in the pre-meeting packet. If approved, PEN 2 would have the authority under ORS 547 to seek and utilize non-assessment funds to meet adopted budget requirements. Eaton added that staff would still need to get Board approval to seek a flex lease, if needed. Having no further questions, Rich Halsten moved to adopt Resolution #0752. Dick Shafer seconded and the motion passed unanimously.

**Resolution #0753 – Approval of signing authority for FY 2007-2008:** Eaton referred to Resolution #0753 included in the pre-meeting packet. This resolution would adopt authority for FY 2007-2008 for selected Board and staff members to sign checks, banking transfers and contracts. Rich Halsten moved to adopt Resolution #0753. Dick Shafer seconded and the motion passed unanimously.

**Tree Removal:** Eaton and staff are proposing that upon an agreeable date, MCDD & PEN 2 hold a combined meeting. This would be to discuss the cross levee at City Canal. Dick Shafer has generously offered to hold the meeting at his home as the location would be ideal for a walking tour. Eaton concluded that after he has an opportunity to speak with the MCDD Board, he would coordinate with PEN 2 to get a date and time set.

## **STAFF UPDATES**

### **Financial:**

None required for this meeting

### **Projects:**

**Columbia Slough Levee Trails Project:** Hendricks spoke to the year spent on the design phase of the project. Portland Development Commission is organizing a meeting to kick off acquisition then the funding strategies will begin in a few months. Hendricks added that the projected completion period is to have it done by 2010 and for construction to begin in 2011.

**United States Army Corps of Engineers (USACE) Levee Recertification** – Hendricks spoke on the USACE requirements for the Levee Recertification process. He stated the following deficiencies need to be corrected before certification will be provided:

- a. Bridgeton Road: Trees in violation of the USACE Encroachment Standards and the PEN 2 levee landscape standards manual that exist along Bridgeton area levee need to be removed.
- b. City canal: Trees in violation of the USACE Encroachment Standards and the PEN 2 levee landscape standards manual that exist on the eastside levee need to be removed. While this stretch of levee is officially part of Multnomah County Drainage District No. 1 (MCDD), this levee now serves as the cross levee between PEN 2 and MCDD. The City canal's west side levee adjacent to the Columbia Edgewater Golf Course is no longer maintained and has been abandoned.
- c. Canal Closure No. 2: With City canal's west side levee abandonment, Canal Closure No. 2 is now an integral portion of the PEN 2 levee system. Improvements are necessary to upgrade the current configuration of the canal Closure No. 2 embankment for stability at the base flood level.

Hendricks concluded by stating when these deficiencies are corrected, the PEN 2 levees will meet the requirements for certification. FEMA plans to place PEN 2 in their Provisionally Accredited Levee (PAL) category, which provides a period of two years to achieve their certification and still maintain their existing NFIP.

The Board agreed that trees in violation of Corps standards should be removed at both the Cross Levee and the Bridgeton Levee.

**Children's Arboretum Bridge Project:** Eaton announced that the funding has come together and contracts are being signed. He added that all is going well and on target. Permits have been applied for, and Eaton does not expect any surprises on the project.

**90<sup>th</sup> Anniversary Celebration:** Eaton reported that IBEX Communications began shooting footage for the video. They will be at the District Office on Tuesday to shoot different areas with-in the District along with staff working in the field. On Tuesday the 26<sup>th</sup>, IBEX Communications would be shooting aerial footage by helicopter. Eaton stated everything is coming together nicely for the premier on July 29. Eaton extended his request for Board members to attend the celebration and be recognized for their hard work and dedication to the District. He is also looking for any Board members who are willing to give a hand to staff in the booth at the Columbia Slough Regatta as well as the East Columbia Neighborhood Association annual Picnic.

**Programs/Policies:**

None for this meeting

**MEETING ADJOURNMENT**

There being no further business to come before the Board, Dick Shafer adjourned the meeting at 12:38 p.m.

**APPROVAL**

These minutes were approved at a duly held Board meeting on \_\_\_\_\_2007.

**ATTEST:**

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Secretary