

PENINSULA DRAINAGE DISTRICT #2
BOARD OF SUPERVISOR'S MEETING
June 19, 2008

Pursuant to an advertised notice, the Board of Supervisors' meeting of Peninsula Drainage District No. 2 was held at 12:00 p.m. on Thursday, May 8, 2008 at the Jubitz Administration Office, Conference Room, at 33 NE Middlefield Road, Portland, OR.

CALL TO ORDER

Board President Dick Shafer called the meeting to order at 12:15 p.m. Secretary Bob Eaton acknowledged that proper notification of the meeting had been done.

ROLL CALL

Those present were:

Dick Shafer, President
Walter Valenta, Supervisor
Bob Eaton, Executive Director
Dave Hendricks, Deputy Director
Kim McRobbie, Secretary Pro Tem
Wayne Low, Guest

Pre-Excused Absence:

Vic Stibolt, Supervisor

MINUTES APPROVAL

Walter Valenta moved to adopt the minutes from the May 8, 2008 Board meeting as written. Dick Shafer seconded and the motion passed unanimously.

BUSINESS

Review and Adopt Mission and Vision Statement

Eaton explained that staff went through an exercise about 4 years ago and created MCDD's mission and vision statement. He explained that at the PEN 2 May 8 Board meeting the Board decided to table the document as Walter Valenta wanted to have it looked at by some landowners. After tabling the documents, it was brought to today's meeting for review and adoption. Walter Valenta would like to add the verbiage "livability" into the statement. President Shafer asked if the Board could approve the document and word-smith it later to bring back for authorized changes. Walter Valenta moved to adopt the document with possible changes later. Dick Shafer seconded and the motion passed unanimously.

Budget Workshop – FY 2008-2009 Draft Budget

Eaton began by stating that before Vic Stibolt left town, they had a chance to sit down and review and discuss the budget. Stibolt gave his suggestions of an increase of 7.5% and has requested a conference call to him if further discussions are needed. Eaton then turned things over to Dave Hendricks to discuss the drafted changes. Hendricks stated at the last meeting the Board went through and discussed future required expenses. Hendricks has made a couple of changes and clarifications requested by the Board. Hendricks spoke to starting a pool for holding money on the Bridgeton Legal fees. He added that depending on the agreement and how it turns out the legal fees may be decreased as not needed.

Budget Workshop – FY 2008-2009 Draft Budget – Cont.

Hendricks spoke to expenses remaining the same as last year at \$795,950. Of that amount \$653,800 is the actual Administrative/Operational costs. He spoke to the Landowner assessment and what the Board would like to see with the numbers. As the Board requested at their last meeting Hendricks prepared different documents reflecting the different ranges of assessment increases and what the impact would be for each. Hendricks also pointed out that receiving federal funds may be difficult this year as there are other places in the nation that the monies will probably go to, which is understandable. Walter Valenta asked if the expenses for next year will be about the same as this year. Hendricks said he cannot answer that question as things change quickly like fuel costs, no one new a year go what they would have needed to budget for fuel costs. Valenta asked about future Capitol Improvement changes and funding associated. Hendricks added that the District started a reserves account a few years back and it is for these times if needed. Valenta asked Hendricks what the average increase would be to Bridgeton Neighbors. Hendricks responded that a 5% increase would equal an \$8.00 annual increase. Victor and Shafer believe that 5% may be too low to cover some costs if projects next year. The Board also feels that a 10% increase is too large of an increase at this time. It was decided that a landowner assessment increase would be at 7.5%. Walter Valenta moved to approve the 7.5% increase. Dick Shafer seconded and the motion passed unanimously.

Resolution #0861 – Adopting a Budget for FY 2008-2009 and Authorizing an Assessment

Eaton spoke to Resolution #0861 authorizing a budget amendment for FY 2008-2009. The total amount of the budget is amended to read \$795.950. The second item on Resolution #0861 is authorizing \$671,000 to be distributed among the Districts Landowner under the Districts assessment methodology and policies using the billing and collection services of the Multnomah County Tax Assessors Office. Walter Valenta moved to adopt Resolution #0861. Dick Shafer seconded and the motion passed unanimously.

Resolution #0862 – Adopting Signatory Authorization for FY 2008-2009

Eaton spoke to Resolution #0862 and normally this is an annual housekeeping item. With the changes in the Districts' Board it is important to get this resolution through as soon as possible. Resolution #0862 will grant designated authority for check signing, transferring of funds and signing contracts. Currently Dick Shafer is the only authorized signer on the Board and it makes it difficult to obtain signatures sometimes as Shafer may be out of town on business. Walter Valenta moved to adopt Resolution #0861. Dick Shafer happily seconded and the motion passed unanimously.

ADDITIONAL BUSINESS

None to report at this time

STAFF REPORTS

Bridgeton Tree Removal

Walter Valenta stated that there is nothing really new to report. No changes have been made as of yet. The agreement was taken to the Bridgeton Neighborhood Association's meeting and Valenta said it was nicely received by most residents. Some residents wanted a few extra days to review. He added that if all goes well the document should be signed Friday. At that point there is a 14-day waiting period for any appeals. After the appeal waiting period with no objections the law suit will be dropped. Hendricks added that he is waiting to hear from the school on planting. Nothing can be planted until he gets the written OK from them and then documents must be signed by all parties. The Board discussed the media attention this topic drew in the past. Valenta would like the media to be aware of some positives things the District has done. Such as the 3,000 trees that were just planted at the Children's Arboretum Park. Also the woody debris that was placed at Smith and Bybee Lakes from tree cutting within the Districts. He added these are the types of things that would make folks feel better about cutting trees.

Hendricks talked about the tree cutting process and that the District will be getting the permits at one time, hopefully next week. He has also arranged a meeting that will include the Army Corps of Engineers, Geotechnical and Civil Engineers, and the District for August 18, 2008. This will be their final coordination meeting and work will begin immediately after that.

Resolution #0863 – Adopting a Levee Recertification and Tree Planting Plan

Eaton spoke to Resolution #0863 and how this is the next step in order to move ahead. Eaton added that once this document is reviewed and stamped it will go back to the District for signatures. After that, it will be submitted to the City of Portland. Valenta inquired as to how the landowners would be notified of the next phase of the project. Hendricks stated the law states landowners receive written notification. It will be the same document that the District received from the City of Portland and will be posted at the café, in resident boxes, as well as sent via email. Valenta stated he will be present on the street when the tree cutting begins to act as a point of contact on site. He added that a waiver of release should be signed by landowners that want to have the trees kept on their property after they have come down. Walter Valenta made a motion to adopt Resolution #0863. Dick Shafer seconded and resolution passed unanimously.

Children's Arboretum Road Work

Eaton stated that the utility road into the Children's Arboretum had been completed. The area has been hydro seeded and the project is complete.

MEETING ADJOURNMENT

There being no further business to come before the Board, President Shafer adjourned the meeting at 2:07 p.m.

APPROVAL

These minutes were approved at a duly held Board meeting on December 4, 2008.

ATTEST:

Secretary