

**MINUTES**  
**Sandy Drainage Improvement Company**  
**Board of Director's Meeting**  
**February 7, 2008**  
**ODOT Troutdale Conference Room**

Pursuant to advertised notice, a Board of Director's meeting of the Sandy Drainage Improvement Company was held at noon on Thursday, February 7, 2008, at the Troutdale Conference Room of the Oregon Department of Transportation, 999 NW Frontage Road, Troutdale, OR.

Board President Larry Medearis called the meeting to order at 12:20 PM

**IN ATTENDANCE**

Larry Medearis	President
Dale Shamp	Director
Bob Fowler	Director Designate
Bob Eaton	Executive Director
Dave Hendricks	Deputy Director
Kim McRobbie	Secretary Pro Tem
John Anderson	City of Troutdale - Guest

**APPROVAL OF MINUTES**

Dale Shamp moved to approve the minutes of the June 7, 2007 Board meeting as presented. Larry Medearis seconded and the motion passed unanimously.

Bob Eaton presented the Landowner Minutes from the Annual Landowner meeting of June 7, 2007. Eaton reminded everyone that these minutes cannot be approved until the next Landowner meeting, but are presented today for review. Larry Medearis moved to approve the minutes of November 1, 2007 as presented. Dale Shamp seconded and the motion passed unanimously.

It was suggested by President Medearis that the Landowner minutes be sent for review following the Annual Meeting.

**BUSINESS**

**Steve Shaw resignation from board** – Eaton presented the resignation letter received from Steve Shaw. Since the sale of the Reynolds Metals Plant was finalized on December 19, 2007, he can no longer be a representative for the Sandy Drainage Improvement Company. Dale Shamp moved to regretfully accept the resignation of Steve Shaw from the Sandy Drainage Improvement Company Board of Directors. Larry Medearis seconded and the resignation was accepted.

**Appointing Bob Fowler to Board Seat #3 Through July 2009** – Eaton spoke to the staff report included in the pre-meeting packet, stating from time to time it becomes necessary to replace a board member who has resigned. Steve Shaw has resigned after nearly 10 years of distinguished service to SDIC. The Board asked attending landowners if there is another who wishes to serve. With none, and no objections to the appointment, Dale Shamp moved to appoint Bob Fowler of Toyo Tanso, Inc. to seat #3 on the board with a term to end June 2009. Larry Medearis seconded and the motion to appoint Mr. Fowler passed unanimously.

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**Review and Adopt FY 2006-2007 Accountant Review** – Eaton discussed the accountants review, stating the budget is too small for an audit so it is categorized a financial review. Eaton added Robert Yingling gave a clean report with a small adjustment needed. No substantial changes or adjustments required. Dale Shamp moved to accept the Financial Review. Bob Fowler seconded and the motion passed unanimously.

**Draft IGA for Weir Project between SDIC and Troutdale** – Eaton referred to the staff report included in the pre-meeting packet regarding the proposed Troutdale Intergovernmental Agreement. Eaton and staff are recommending the Board review the proposed IGA, as will staff, edit it as necessary and either send back with necessary edits, or adopt it with the edits to be added later. The proposal from staff is for SDIC to bill City of Troutdale for expenses with the note of not to exceed \$100,000. Hendricks added that the drafted IGA has been sent to Jim Galloway at the City of Troutdale for review. If Galloway finds it acceptable, Hendricks will move forward. He is asking the Board to approve authority to move forward and enter into the IGA.

Bob Fowler moved to give the District staff authority to move forward. Dale Shamp seconded and the motion passed unanimously.

The Board discussed whether SDIC would need to obtain property ownership. President Medearis suggested going in the direction of an easement and the Board agrees. Dave Hendricks was congratulated for all of the great work that he has done with the project.

**FY 2008-2009 Proposed Goals** – Eaton referred to the two pages included in the pre-meeting packet. The first is the adopted FY 2007-2008 goals, color-coded to show updated status. Eaton added one in particular is the District is currently advertising for an Engineer. The District is looking at public engineering firms as well as public agencies, adding good engineers are hard to find right now. There were no questions regarding the status of FY 2007-2008 goals.

Eaton asked everyone to turn the second page, proposed FY 2008-2009 goals. He added there are two new goals this round, the first is under Capital Improvement and is to design and construct the Salmon Creek Weir. The second, an Administrative goal, is to negotiate an IGA with Multnomah County for culvert and ditch maintenance services. Eaton added the District is looking ahead to the next five years to anticipate funding needs.

Bob Fowler moved to adopt the goals for FY 2008-2009. Dale Shamp seconded and the motion passed unanimously.

**ADDITIONAL BUSINESS**

There was none

**STAFF REPORTS**

**FINANCIAL REPORT:**

Eaton handed out two financial reports for review. One is the Balance Sheet as of February 8, 2008. The other is the Profit and Loss Budget vs. Actual, July 1, 2007 through February 8, 2008. Eaton added he is viewing them for the first time with the Board. There was nothing in the reports that jumped out at him. Eaton asked for any questions. With no questions or comments, the Board moved forward.

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**PROJECTS:**

No Report Necessary for this meeting.

**PROGRAMS/POLICIES:**

**4MAT Roundtable, January 24, PEN 1 Hosting** – Dale Shamp attended the 4MAT as the SDIC representative as President Medearis had pre-scheduled appointments and was unable to attend. Shamp spoke briefly on the Roundtable that was hosted by PEN 1 and held at Columbia Edgewater Golf Club on January 24. The guest speakers were Tom McGuire of ESA Adolphson and Chris Scarzello with the City of Portland Planning Bureau. Shamp added it was a good presentation and there is a lot going on. Discussed topics included codes, regulations, and Goal 5 as well as Title 13 talks. Eaton added that, in a change of direction, the regulatory implementation process preliminary draft would be done by the end of the month.

**90-Year Celebration in 2007** – Eaton stated the 90 Year celebration last July was a great time. He added the video that was done is getting good comments and feedback. Eaton has set up two brown-bag lunchtime viewings of the DVD for the Port of Portland, one at Portland Airport and one downtown.

**Introduction of New Staff Member** – Hendricks spoke about the new crew supervisor, Justin Krueger. Krueger comes to the District with an extensive construction and environmental background. Hendricks stated the District reviewed 26 applications prior to choosing Justin, adding he is doing a great job for the District.

**PLANNING:**

**LOMR/CLOMR/Base Floodplain Elevation (BFE)** – Hendricks reported that David Crawford has completed the computer flow model. He reported that the decision has been made to go with the LOMR rather than the CLOMR model. The entire project should be completed and submitted to FEMA by the end of the summer.

**Alcoa Property Stormwater** – Hendricks reported Otak Engineering has completed the stormwater report for the new FedEx site. Staff will be reviewing the report along with the Port of Portland to develop conceptual design and alignment for the northern ditch that will receive stormwater from the diversion structure on Arata Creek, feeding the wetlands for flood storage. Hendricks also reported on the discussion he is having with the Port of Portland on removing the two culverts under the railroad spur on Arata Creek.

**Maintenance Agreement with Multnomah County** – Hendricks reported that Multnomah County has requested that Multnomah County and SDIC enter into an IGA for the services that SDIC has historically provided to Multnomah County within the street right of ways. Staff will be meeting with the County in March to structure the IGA.

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**Levee Gate Vandalism and Trespassing** – Hendricks spoke to the increase in vandalism East of Sundial Road by Hawkeye Trucking. He added that just last night they had another break in through the levee gate. Hendricks feels that it is the security responsibility of the landowner and the local police department. He added the District does not have the resources available to supply security.

**ADJOURNMENT:**

There being no further business to bring before the Board, at 1:30 p.m. Dale Shamp made a motion to adjourn the meeting. Bob Fowler seconded and the motion passed unanimously.

**APPROVAL:**

These minutes were approved at a duly held meeting of the Board of Directors on May 1, 2008.

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Larry Medearis, President

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Attest: Bob Eaton, Secretary

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Dale Shamp, Director

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Bob Fowler, Director

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