

**Sandy Drainage Improvement Company  
Board of Director's Meeting  
April 22, 2010  
ODOT Troutdale Conference Room**

Pursuant to advertised notice, a Board of Director's meeting of the Sandy Drainage Improvement Company was held at 12:00 PM on Thursday, April 22, 2010, at the Troutdale Conference Room of the Oregon Department of Transportation, 999 NW Frontage Road, Troutdale, OR.

Board President Larry Medearis called the meeting to order at 12:15 PM

**IN ATTENDANCE**

Larry Medearis	President
Dale Shamp	Director
Bob Fowler	Director
Bob Eaton	Executive Director
Dave Hendricks	Deputy Director
Byron Woltersdorf	District Engineer
Janet Olson	District Bookkeeper
Kim McRobbie	Secretary Pro Tem
Ryan Parker, Port of Portland	Guest
Charlie Warren, City of Troutdale	Guest

**APPROVAL OF MINUTES**

Dale Shamp moved to approve revised February 18, 2010 minutes showing the corrected transfer from reserves amounts. Bob Fowler seconded and the motion passed unanimously.

**BUSINESS**

**Review and Adoption of Proposed SDIC/MCDD FY 2009-2010 IGA** – Eaton stated that the document is a continuation and renewal is not needed. There are changes in Appendix B that need Board approval. Every year Hendricks does market comparisons to update the hourly rates to keep current. He compares direct and indirect rates in the region. Larry Medearis asked if this year shows an update. Hendricks stated yes, and discussed the equipment schedules stating equipment rates and fuel are both showing increases. Hendricks uses major dealers as well as the private market for his price comparisons. He added it is getting harder and harder to find private tractor operators and Metro Ford Tractor charges \$200/Hour. Ryan Parker asked if the District plans to purchase new equipment. Hendricks stated that maybe in the future the District would look at leasing equipment instead of owning. He added he researched fuel costs with Don Thomas Petroleum and the District will use the rate of \$3.00 per gallon. Medearis asked if there were any changes made to the District Schedule. Hendricks said no, only highlighted tables 5 & 6 that are being used to allocate cost for stormwater charges and negotiation. Medearis feels the rates are very reasonable and asked for a vote. With no further discussion, Dale Shamp moved to approve the IGA with Appendix B and Table highlights. Bob Fowler seconded, and the motion passed unanimously.

**FY 2009-2010 Budget Workshop** –Eaton said the SDIC budget is relatively easy to do with only minor tweaking. He is presenting a preliminary budget today for review and discussion. By June 2010, he should have the final numbers, but is projecting about \$62,000 in cash carry over. He discussed the total revenue, resources, and expenditures and asked for any questions. He added it is pretty much the same as before. He spoke to total assessment revenue facing a 1 to 2% increase for the next fiscal year going from \$150,000 to \$156,000. Eaton stated on July 15 the District turns over the assessments to Multnomah County.

**Sandy Drainage Improvement Company**  
**Board of Director's Meeting Minutes**  
**April 22, 2010**  
**Page 2 of 4**

**FY 2009-2010 Budget Workshop Continued** – He added the District is not subject to local budget laws. He explained how Hendricks uses five cost drivers for each line item to create the assessment unit rate. Eaton then moved on to some particular areas of discussion.

Eaton spoke to Flood Storage Improvements, and discharge pipes. This includes improvement to pump station discharge pipe because of the exploding beaver population, and repairing the gravity flow tide gate at the same time. Hendricks would like to see the District do away with the gravity flow system since it would become a liability to the district in the future and add duckbills to the discharge pipe system as a permanent fix to prevent beavers from entering the pipes. The duckbill system is more effective but costs more money than tide gates. Hendricks stated that if the District chooses to go with the duckbill system it would be cheaper and much more effective to install the duckbills at the same time, as the gravity flow system is decommissioned. Hendricks spoke to providing funds for testing sediment in ditches. Staff and DEQ are in discussions exploring a cost share program for sediment testing. DEQ may be willing to pay 75% of the project cost if the project is approved by DEQ. Hendricks has identified the ditches in SDIC that he feels require immediate attention. The first being Salmon Creek and then Arata Creek. He estimates that if the District uses the DEQ matching funds for this project, SDIC will be looking at about \$25,000 for both ditches. Hendricks stated that DEQ may have other monies available for environmental projects but we are still exploring the requirements. Medearis talked about the balancing of cost between the Port of Portland and the District. He wants those who reap the benefits to be the parties that pay. Hendricks added there might be a risk involved if the testing should find hot spots, however DEQ has agreed to allow five years for clean up. Medearis agrees and thinks it makes sense to leverage dollars. Hendricks will know more in a couple of weeks and will let the Board know.

Eaton moved back to the assessment increase and asked what number the Board was thinking of. Dale Shamp and Bob Fowler feel the 1.3% increase is fair. Hendricks asked if we could propose an assessment increase greater than 1.3% if the increase would be used to leverage district dollars. Eaton suggested he do a budget A and a budget B to show different assessment increases. Medearis said if we are talking about \$25,000 or so; do not waste your time.

**ADDITIONAL BUSINESS:**

There was none

**STAFF REPORTS**

**FINANCIAL REPORT:**

**Quarterly Financial Review** – Olson spoke to the financial statement in the pre-meeting packet that reflects the third quarter through March 31, 2010. She turned to the profit and loss statement stating that the District has received 98% of expected. June is when she traditionally receives the delinquent assessments, but will they not be much. She stated there is not much change since the last report but will answer any questions. Ryan Parker asked about flood storage improvements. Hendricks asked if he was referring to the South end of Arata Creek by Sundial Road. He added if so, he would not know anything until next month when he meets with Larry Devroy.

**Sandy Drainage Improvement Company**  
**Board of Director's Meeting Minutes**  
**April 22, 2010**  
**Page 3 of 4**

**CITY REPORTS:**

**City of Troutdale** – Charlie Warren, Troutdale Public Works Director, stated the City is currently operating with an interim City Administrator, Ron Garzinni, through July. He thanked the District on behalf of the City of Troutdale's tour attendees for the great tour, adding it was very educational and informative. Troutdale has completed the budget process for FY 2010-2011. The weir project is in the budget and he has requested Olson get him the bill by June 1. Warren spoke to the re-build on North Graham Road coming in at a minimum of \$10,000-\$30,000. He talked about the \$550,000 budgeted for stormwater, sewer and roads. He is looking forward to working with the District on some of these projects. The City will be working closely with the Port of Portland and ODOT on the Exit 17 overpass project. He added there would be major construction projects beginning over the next few months. The staging area is going to be near the old building and you will begin to see much road construction. Hendricks asked if South Graham Road's storm drain issues had been worked out. Warren said no, Troutdale is still waiting for the master plan from the Port of Portland. The group discussed working together on widening and raising the grades along the South curves in order to save money. Parker agreed it would be a good idea to dove tail projects. Warren spoke to addition of lanes and the widening of the underpass. He also spoke to the \$28 million ODOT will pay for exit 17. This project has been earmarked back in DC and he thinks the scheduling for this project is about 2 years out.

**Port of Portland** – Ryan Parker spoke to some offsite improvements and he hopes to have a plan by November to begin the project. He added the Port is at least two years out from turning soil. Parker talked about working with BPA on the weir near lot #9 and creating wetlands. Hendricks added he hopes the District is involved with that project because the Drainage District will not allow them to encroach on the levee. Parker stated he would get Hendricks in touch the BPA project manager. Parker spoke to the Port working with West Construction on volume and storage issues based on the 100-year flood maps.

**PROJECTS:**

**LOMR/Base Floodplain Elevation** – Larry Medearis spoke to a meeting he has set up on May 24 to check on the status of LOMR/BFE. He added there had been minor adjustments on Base Flood Elevations for the Port of Portland. Hendricks added things have been moving slower than anticipated and landowners continue to pay high flood insurance rates. Hendricks stated the model would clearly show they are outside of the flood hazard zone. Medearis stated that would affect anyone who may be developing in the area and the Port is one of the main players. Hendricks said the other thing needed is a scope to identify all flood storage areas in order to get a better understanding on what direction to take. The District is ready to get started. Parker stated the Port kicked off the budget cycle and he needs the impervious square footage to complete.

Hendricks added he has been working with Stan Jones on sediment testing to make sure the staff is protecting the best interest of the landowners and the District.

**PLANNING:**

**Maintenance Agreement with Multnomah County** – Hendricks spoke to the status of the IGA between Multnomah County and SDIC, Hendricks should have a draft agreement by the end of the month but no guarantee.

**Sandy Drainage Improvement Company**  
**Board of Director's Meeting Minutes**  
**April 22, 2010**  
**Page 4 of 4**

**PROGRAMS/POLICIES:**

**COP Stormwater Agreement** – Eaton stated there is nothing new to report.

**4 Board Tour and Bar-B-Q** – Eaton stated he has received positive feedback. He extended a big thanks to the Port of Portland for highlighting their projects in the area and for supplying the tour bus.

**4MAT Roundtable, April 29, PEN 2 Hosted** – Eaton spoke to the 4MAT meeting to be held on April 29 at Columbia Edgewater. PEN 2 President Dick Shafer will host the meeting. He added there is an invitation included in the pre-meeting packet. The main topic will be Drainage District Authority. The other area of discussion is the new environmental overlay rules. Eaton concluded stating anyone wishing to attend is welcome to do so.

**Policy Preparation** – Hendricks would like to put together two policies to present at the final budget meeting.

1. Culvert Ownership Policy
2. Sediment Management Policy

Medearis stated the District needs to have property owner discussions on how to handle and how to identify. Hendricks stated he needs direction from the board on where to draw the line. Hendricks said he would identify, highlight, and categorize the culverts. Medearis concluded by saying this issue needs to be resolved as soon as possible. Hendricks stated all ditches have to be identified and mapped out. Parker asked if the Drainage District is responsible for servicing all culverts. Hendricks said the District does service all culverts to maintain flow. Medearis said the District could play a very important role. Hendricks is working with Bruce Gilles of DEQ and added the District and DEQ are on the same page and they have extended culvert authority to the District. Parker asked what the risk would be to the Drainage District. Hendricks stated the district has no responsibility to clean up contaminated sediment, our system is not considered a point discharge, only a conveyance. He added that if a ditch serves as a public conveyance system but is on private property the property owner is not responsible for the clean up of the sediments unless it could be proven that the clean up cost would be a District cost unless you can identify a point source for the contamination.

**ADJOURNMENT:**

There being no further business to come before the Board, Dale Shamp made a motion to adjourn the meeting at 1:45 PM. Bob Fowler seconded and the motion passed unanimously.

**APPROVAL:**

These minutes were approved at a duly held meeting of the Board of Directors on June 3, 2010.

\_\_\_\_\_  
Larry Medearis, President

\_\_\_\_\_  
Dale Shamp, Director

\_\_\_\_\_  
Robert Fowler, Director

\_\_\_\_\_  
Bob Eaton, Executive Director